

**Democratic Services**

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17 February 2015

**SUMMONS TO ATTEND**

**MEETING:** WEST OXFORDSHIRE DISTRICT COUNCIL  
**PLACE:** COUNCIL CHAMBER, COUNCIL OFFICES, WOODGREEN, WITNEY  
**DATE:** WEDNESDAY 25 FEBRUARY 2015  
**TIME:** 2.00 PM

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**RECORDING OF MEETINGS**

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

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**A G E N D A**

**1. Minutes of the meeting held on 21 January 2015 (previously circulated)**

**2. Apologies for Absence**

**3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.

**4. Receipt of Announcements**

To receive any announcements from The Chairman, Leader, Members of the Cabinet or the Chief Executive.

**5. Participation of the Public**

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

**6. Recommendations from the Executive and the Council Committees (Report of the Chief Executive – copy attached)**

Purpose:

To receive and consider recommendations made by the Cabinet and the Council's Committees from 4 to 19 February 2015.

Recommendation:

That the recommendations set out in the Appendix to the report be adopted.

**7. Reports of the Cabinet and the Council's Committees (copies attached)**

To receive the reports of the following meetings of the Cabinet and the Council's Committees. Unless otherwise stated, copies are attached:

- |     |  |                  |                  |
|-----|--|------------------|------------------|
| (a) | Finance and Management<br>Overview & Scrutiny<br>Committee | 4 February 2015  |                  |
| (b) | Cabinet  | 5 February 2015  |                  |
| (c) | Environment Overview &<br>Scrutiny Committee               | 12 February 2015 |                  |
| (d) | Cabinet  | 18 February 2015 | <b>To follow</b> |
| (e) | Human Resources Committee                                  | 19 February 2015 | <b>To follow</b> |

**8. West Oxfordshire Draft Local Plan (Report of Andrew Tucker, Strategic Director – copy attached)**

**Please note that Appendices 1 & 2 relating to this report have been circulated with the agenda for the Cabinet meeting on 18 February 2015 to avoid duplication and unnecessary additional printing and postage. Members are requested to bring their copy of that agenda to this meeting.**

Purpose:

To consider the proposed pre-submission draft West Oxfordshire Local Plan and also the Council's position in relation to 5-year housing land supply.

Recommendations:

- (a) That the Council be recommended to approve the pre-submission draft Local Plan attached at Appendix 1 for the purposes of formal publication for a statutory period of 6-weeks in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012; and
- (b) That the Council be recommended to authorise the Cabinet Member for Planning and Strategic Housing to make any minor factual/typographical amendments to the pre-submission draft Local Plan in conjunction with Officers, prior to formal publication; and
- (c) That the Council be recommended to agree that subject to there being no significant issues raised during the statutory 6-week period, the pre-submission draft Local Plan be formally submitted to the Secretary of State in accordance with Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 including any minor modifications; and
- (d) That the Council be recommended to agree that the updated 5-year housing land supply position statement attached at Appendix 2 is published and utilised for the purposes of development management.

**9. Budget and Council Tax 2015/2016 (Report of the Cabinet– copy attached)**

Purpose:

To set the Budget and Council Tax for 2015/2016

Recommendation:

That the recommendations arising from the meeting of the Cabinet on 18th February 2015 be considered.

**10. Sealing of Documents (copy attached)**

Purpose:

To note the documents sealed since the last report.

Recommendation:

That the report be noted.

David Neudegg  
Chief Executive