

Democratic Services

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14 July 2020

SUMMONS TO ATTEND

MEETING: AUDIT AND GENERAL PURPOSES COMMITTEE

PLACE: TO BE HELD VIA VIDEO CONFERENCING BECAUSE OF SOCIAL DISTANCING REQUIREMENTS AND GUIDANCE (see [note](#))

DATE: THURSDAY 23 JULY 2020

TIME: 6.00 PM

Members of the Committee:

Jane Doughty (Chairman), Andy Graham (Vice-Chairman), Jake Acock, Luci Ashbourne, Andrew Beaney, Rosa Bolger, Louise Chapman, Suzi Coul, Harry Eaglestone, Duncan Enright, Gill Hill, Richard Langridge, Ed James, Martin McBride, Elizabeth Poskitt, Alex Postan and Harry St John.

A G E N D A

- 1. Minutes of the meeting held on 6 February 2020 (previously circulated)**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Participation of the Public**

Purpose:
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
- 5. Councillor Gifts and Hospitality (Report of the Monitoring Officer – copy attached)**

Purpose:
To consider possible arrangements for the registration by councillors of gifts and hospitality accepted by or offered to them in their capacity as a member of the District Council.

Recommendations:

- (a) That Council be recommended to approve the proposed arrangements relating to the registration of gifts and hospitality by members set out in the Annex to the report, to be effective from 1 September 2020; and
- (b) That in the event of the Council adopting the proposals, the Monitoring Officer be requested to notify the arrangements to all councillors and to devise an appropriate means for the reporting and recording of gifts and hospitality by members.

6. Internal Audit Annual Plan 2019/20 (Report of the Chief Finance Officer – copy attached)

Purpose:

To present a summary of the work undertaken by Internal Audit during 2019/20 and to give an overall opinion on levels of assurance resulting from this work.

Recommendation:

That the Committee considers the report and comments as necessary.

7. External Auditor Report (Report of the Chief Finance Officer – copy attached)

Purpose:

To provide the Audit and General Purposes Committee with an update from the Council's external auditor.

Recommendation:

That the report be noted.

8. Update on the Draft Statement of Accounts 2019/2020 (Report of the Chief Finance Officer - copy attached)

Purpose:

To provide the Committee with an update on the preparation of the Statement of Accounts.

Recommendation

That the report be noted.

9. Miscellaneous Licensing Sub-Committee – Receipt of Report

Purpose:

To receive the report of the meeting of the Miscellaneous Licensing Sub-Committee held on 23 January 2020.

Recommendation:

That the report be noted.

10. KPMG LLP Report – Housing Benefit Subsidy Certification (Report of the Group Manager, Resident Services – copy attached)

Purpose:

To to receive and discuss the Housing Benefit Subsidy Grant Certification Letter for 2018/19.

Recommendation:

That the outcome of the housing benefit subsidy certification work be noted.



Giles Hughes
Chief Executive

This agenda is being dealt with by Amy Barnes Tel: (01993) 861522
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Note: Councillors will be sent an invitation to the meeting via Cisco Webex. Members of the public may view the meeting via [Facebook Live](#). A Facebook account is not required.