



WEST OXFORDSHIRE
DISTRICT COUNCIL

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Name and date of Committee	Uplands Area Planning Sub-Committee Monday 7 September 2020
Report Number	Agenda Item No. 6
Subject	Meeting of the Sub-Committee in January 2021
Wards affected	All in the Uplands Area
Accountable member	Councillor Jeff Haine, Chair of the Uplands Area Planning Sub-Committee Email: jeff.haine@westoxon.gov.uk
Accountable officer	Keith Butler, Head of Democratic Services Tel: 01993 861521 Email: keith.butler@westoxon.gov.uk
Summary/Purpose	To consider a possible change in the date for the meeting of the Sub-Committee in January 2021.
Annexes	None
Recommendation	That the date of the meeting of the Sub-Committee scheduled for January 2021 be changed from Monday 4 to Tuesday 5 January.
Corporate priorities	N/A
Key Decision	N/A
Exempt	No
Consultees/ Consultation	None

1. BACKGROUND

- 1.1. This report requests consideration of a change in the date for the meeting of the Sub-Committee currently scheduled to take place at 2 pm on Monday 4 January 2021.

2. MAIN POINTS

- 2.1. In January 2020 the Council approved a programme of meetings for the period from May 2020 to May 2021. That programme, as usual, scheduled meetings of this Sub-Committee for the first Monday in the month, where possible, and also where possible for the Lowlands Area Planning Sub-Committee on the second Monday.
- 2.2. It has recently been confirmed that the Council/Publica offices will be closed throughout the Christmas/New Year period, meaning that Monday 4 January will be the first day the offices will have been open since 23 December. In order to ensure that officers have the opportunity to take stock prior to the Sub-Committee holding a meeting, and to allow time for the production of a list of additional representations, it is suggested that the date of the meeting be changed to **Tuesday 5 January 2021**.

3. FINANCIAL IMPLICATIONS

- 3.1. This report has no financial implications.

4. LEGAL IMPLICATIONS

- 4.1. The report has no legal implications.

5. ALTERNATIVES/OPTIONS

- 5.1. The Sub-Committee could choose to leave the date as scheduled, or to look for a different alternative. Because the Lowlands Area Planning Sub-Committee is scheduled to meet the following week, on Monday 11 January 2021, the possibility of moving Uplands by one week has not been pursued because of the subsequent impact on the following months.

6. BACKGROUND PAPERS

- 6.1. None