

**Democratic Services**

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2 January 2018

**SUMMONS TO ATTEND**

**MEETING:** CABINET  
**PLACE:** COUNCIL CHAMBER, WOODGREEN OFFICES, WITNEY  
**DATE:** WEDNESDAY 10 JANUARY 2018  
**TIME:** 2.00 PM

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Members of the Cabinet

Councillors: J F Mills (Leader); T J Morris (Deputy Leader); Mrs J C Baker;  
C G Dingwall J Haine and Mrs C E Reynolds

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**RECORDING OF MEETINGS**

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

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**A G E N D A**

- 1. Notice of Decisions at the meeting held on Wednesday 13 December 2017 (previously circulated)**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Participation of the Public**

Purpose:  
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
- 5. Receipt of Announcements**

Purpose:  
To receive any announcements from the Leader of the Council or Members of the Cabinet.

**6. 2018/2019 Budget and Council Tax Base - (Report of the Group Manager Go Shared Services)**

Purpose:

To consider (i) draft base budgets for 2018/19; (ii) the revised Capital Programme for 2017/18; (iii) the draft Capital Programme for 2018/19 to 2022/23; (iv) adoption of the Council Tax Base for 2018/19 and (v) delegation of business rates returns.

Recommendations

It is recommended that the Cabinet approves:-

- (i) Draft base budgets for 2018/19 totalling £10,846,975 for Net Operating Expenditure and £10,337,230 for Net Expenditure as detailed in Appendix A;

It is recommended that the Cabinet requests Council to approve:

- (ii) the revised Capital Programme for 2017/18 totalling £8,735,115 as detailed in Appendix B;
- (iii) the draft Capital Programme for 2018/19 to 2022/23 totalling £18,822,000 as detailed in Appendix B;
- (iv) the Council Tax Base shown in Appendix C, calculated at 42,920.71 for the year 2018/19;
- (v) that the National Non-domestic Rates Return I (NNDR I) for submission to the Department for Communities and Local Government (DCLG) is delegated to the Council's Chief Financial Officer (s.151) prior to its submission date of 31st January 2018;

**7. Proposal for Decked Parking at the Woolgate, Witney – (Report of the Head of Environment and Commercial Services – copy attached)**

Purpose:

To consider a proposal for a partnership venture to construct a decked car park at the Woolgate car park in Witney.

Recommendations:-

- (a) That the Cabinet considers whether it wishes to explore the feasibility of working in partnership with USS to develop a decked car park on the existing Woolgate car park to meet in part, the future parking needs for Witney set out in the Council's Parking Strategy; and
- (b) That the the sum of £87,500 be allocated from the Environmental Services Earmarked Reserve to support this feasibility work.

**8. Station Building at Long Hanborough – (Report of the Head of Planning and Strategic Housing – copy attached)**

Purpose:

To consider a funding request from Great Western Railway towards the cost of installing a modular station building at Long Hanborough Railway Station.

Recommendations:-

- (a) That a contribution of £10,000 towards the installation of a modular station building at Long Hanborough Station be approved, to be funded from the Environmental Related Service earmarked reserve; and
- (b) That the contribution shall be conditional upon the receipt of evidence of successful funding bids for the estimated cost of the project.

**9. Witney Artificial Turf Pitch Project - (Report of the Head of Leisure and Communities – copy attached)**

Purpose:

To consider the inclusion of provision within the Councils capital programme for the replacement of the pitch surface at the Witney artificial turf pitch.

Recommendation:-

That the Council be recommended to include provision of £344,000 within the 2017/18 capital programme to facilitate the replacement of the pitch surface at the Witney artificial turf pitch.

**10. Review of the Management of Revenue Grants – (Report of the Head of Leisure and Communities – copy attached)**

Purpose:

To consider and approve proposals for the future management of revenue grants.

Recommendations:-

- (a) That the Cabinet considers and approves the proposals for the future management of revenue grants and authorises the further development of the revenue grant scheme guidance and application procedure consistent with the approach outlined, and
- (b) That a parallel process is followed to oversee grant decision-making in the case of currently funded organisations that ensures a managed transition is achieved which incorporates appropriate consultation and notice periods in cases where any funding is reduced; and
- (c) That the Cabinet approves the re-classification of the future budget provision (from 2018-19) in support of the Citizen's Advice Bureau (CAB) as a commissioning activity that falls outside the future grants approval process.

**11. Release of Helium Ballons and Sky Lanterns – (Report of the Head of Democratic Services – copy attached)**

Purpose:

To consider the recommendations of the Environment Overview and Scrutiny Committee regarding the adoption of measures to address the release of helium balloons and sky lanterns.

Recommendation:

That the Cabinet considers the recommendations of the Environment Overview and Scrutiny Committee and determines what, if any, action it wishes to take.

**12. Call In of Cabinet Decision – A361 High Street (Burford) Proposed 7.5 Tonne Weight Limit – (Report of the Head of Democratic Services – copy attached)**

Purpose:

To consider the call-in request relating to a Cabinet decision of 18 October 2017 (Minute no. 62) in relation to the proposed introduction of a 7.5 tonne weight restriction within Burford.

Recommendation:

That the Cabinet decides whether or not to support the call-in request.

**13. Revenue and Housing Support Services Recovery Policy - (Report of the Group Manager for Revenues and Housing Support – copy attached)**

Purpose:

To consider the implementation of an amended Recovery Policy.

Recommendation

That the draft Revenues and Housing Support Services Recovery Policy be approved and adopted.

**14. Exclusion of the Public**

Recommendation:

That, in view of the likely disclosure of exempt information, as defined in paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, (information relating to the financial or business affairs of any particular person) the public be excluded from the meeting for the remaining items of business.

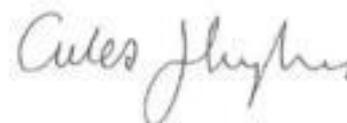
**15. Order for Sale Pursuant to the Charging Orders Act 1979 - (Report of the Group Manager for Revenues and Housing Support – copy attached)**

Purpose:

To consider an enforced sale on a residential property pursuant to the Charging Orders Act 1979, and rule 73.10C of the Civil Procedure Rules 1998, as amended.

Recommendations

- (a) That the Cabinet considers the enforced sale of the property identified in the report to ensure that the Council is reimbursed for the Council Tax owing that is currently held against the property by means of Charging Orders.
- (b) That future enforcement action, pursuant to the Charging Orders Act 1979 be delegated to the appropriate officer with responsibility for the collection of local taxation.



Head of Paid Service

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