

Democratic Services

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21 July 2020

SUMMONS TO ATTEND

MEETING: WEST OXFORDSHIRE DISTRICT COUNCIL
PLACE: TO BE HELD VIA VIDEO CONFERENCING BECAUSE OF SOCIAL DISTANCING REQUIREMENTS AND GUIDANCE (see [note](#))
DATE: WEDNESDAY 29 JULY 2020
TIME: 2.00 PM

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

A G E N D A

- 1. Minutes of the meeting held on 24 June 2020 (copy attached)**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Receipt of Announcements**

To receive any announcements from The Chairman, Leader, Members of the Cabinet or the Head of Paid Service.
- 5. Participation of the Public**

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
- 6. Recommendations from the Executive**

Purpose:
To receive and consider recommendations anticipated to be made by the Cabinet and the Council's Committees in the period since 24 June 2020.

Recommendation:
That the recommendations set out in Annex I to the report be adopted.

7. Reports of the Cabinet and the Council's Committees

To receive the reports of the following meetings of the Cabinet and the Council's Committees. Unless otherwise stated, copies are attached:

- | | | | |
|-----|--|--------------|------------------|
| (a) | Finance and Management Overview and Scrutiny Committee | 8 July 2020 | |
| (b) | Cabinet | 22 July 2020 | To follow |
| (c) | Urgency Committee | 22 July 2020 | To follow |
| (d) | Audit and General Purposes Committee | 23 July 2020 | To follow |

8. Climate Action for West Oxfordshire: Biannual Report – Report of the Climate Change Manager (copy attached)

Purpose:

To summarise the work, progress and recommendations of the Climate Action Working Group.

Recommendations:

- (a) That the contents of the biannual report on Climate Action for West Oxfordshire be noted; and
- (b) That the recommendations for new Climate Action proposed in the short to medium-term be approved.

9. Garden Village Area Action Plan (AAP) – Report of the Planning Policy Manager (previously circulated) and Recommendations from Cabinet

Purpose:

To consider the recommendations from Cabinet following its meeting to be held on 22 July.

Recommendations:

- (a) That the previously circulated pre-submission draft Area Action Plan (AAP) be approved for the purposes of formal publication for a statutory period of six weeks in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012;
- (b) That the Chief Executive be authorised, in consultation with the Cabinet Member for Strategic Planning, to make any minor factual/typographical amendments to the pre-submission draft AAP in conjunction with Officers, prior to formal publication; and
- (c) That, subject to there being no significant issues raised during the statutory six-week period, the pre-submission draft Area Action Plan (AAP) be formally submitted to the Secretary of State in accordance with Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 including any minor modifications.

NB: The above recommendations reflect those being made to Cabinet. Any variations in the recommendations arising from the Cabinet meeting on 22 July will be included in the Cabinet decisions to be circulated on Friday 24 July. The previously circulated report and draft AAP may be viewed via www.westoxon.gov.uk/meetings.

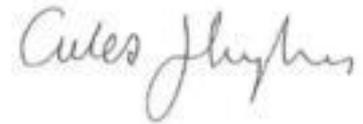
10. Sealing of Documents (copy attached)

Purpose:

To note the documents sealed since the last report.

Recommendation:

That the report be noted.



Giles Hughes
Chief Executive

This agenda is being dealt with by Keith Butler, Tel: (01993) 861521;
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Note: Councillors will be sent an invitation to the meeting via Cisco Webex. Members of the public may view the meeting via [Facebook Live](#). A Facebook account is not required.